

Action Taken Report 2020-21

1. Journal of Sanskrit Department and Dibru College Central Library for UGC Care list approval.

IQAC has process the necessary documents and sent the journals of Sanskrit Department and Central Library namely Sanskrit Sanskriti and Granthakuti respectively to UGC care journal: East zone office at Tezpur University, Assam, India.

2. Online Teacher Academic Profile/ Online Student Satisfactory Survey (SSS)

To make the process of record keeping more robust and IT friendly the manual system of data collection has been replaced by online system. For this 15 customised google forms has been prepared by IQAC and distributed among the faculty members and non-teaching staff for uploading different data as requested by IQAC. Further, the link of different google forms in the form of QR Code are also given in the Teacher's Academic Diary for instantly updating different information of the faculty members. This new system of data uploading is highly appreciated by the faculty members.

The students feedback in the form of Student Satisfaction Survey (SSS) are also collected through online system. For this customised google forms are prepared in consultation with SSS format provided by NAAC. The forms are shared with the students by the HoD of the concerned department. The responses of the students are recorded and analysed by IQAC before submitting it to the Principal for necessary action.

3. Alumni Meet.

The most awaited alumni meet was organised on 11th November 2021 at Dibru College campus. Around 200 alumni from different parts of the state had participated in the programme and interact among them. A popular singer of Assam, Mr. Krishnamoni Chutia, also an alumni of this college invited for the cultural programme on that evening.

4. Village Adoption Committee & Green Audit Committee.

A Village Adoption Committee has been formed with the following members.

- i. Dr. Jaswant Singh
- ii. Dr. Smriti Rekha Chetia Handique.
- iii. Ms. Juri Phukan.

Ikoratoli Binoygutia Gaon at Lahowal has been adopted by the college. The convenor of the committee selected a school at that village and necessary formalities are completed to adopt the school.

A Green Audit Committee has been formed with the following members.

- i. Ms. Rupjyoti Borah

- ii. Dr. Lachit Saikia
- iii. Dr. Manas Jyoti Konwar
- iv. Dr. Priyanka Basyach

The convenor has taken the necessary steps to prepare the Green Audit Committee.

5. Academic and Administrative Audit Committee

An Academic and Administrative Audit has been formed with the following members.

- i. Ms. Madhumita Borthakur
- ii. Dr. Mahesh Kr. Jain
- iii. Dr. Kamalendu Saikia
- iv. Ms. Chandana Gogoi
- v. Mr. Palash Kumbang
- vi. Ms. Maumita Paul

On retirement of the convenor of the committee, Ms. Madhumita Borthakur, the new Vice Principal, Dr. M.K. Jain has been the new convenor of the committee. The initial arrangements for conducting the Academic and Administrative Audit has been done. In this regard, a special talk on Academic and Administrative Audit has been decided to organised.