

Minutes of IQAC Meeting held on 30/10/2019

A meeting of the editorial committee of Udayaan has held to finalise the Volume 3, Issue 1 of Udayaan.

Member Present:

1. Dr. Jitu Buragohain, Principal, Dibru College
2. Dr. Ranjit Singha, Advisor
3. Shri Monoj Sarma, Member
4. Dr. Jaswant Singh, Adviser
5. Dr. Jayanta Saud, Coordinator, IQAC, Dibru College
6. Dr. Maitreyee Mayuree Sharma, Asst. Coordinator, IQAC

The convenor of the meeting, at the outset called the meeting to order and placed before the members the agenda of the meeting.

The members offered suggestions on the following matters –

1. *The activities of the teachers, students and the departments will be arranged chronologically.*
2. *If the titles of articles, poems, etc. teachers or students are in a vernacular language, the original titles should be retained without any translation into english.*
3. *The activities of the Vice Principal will be kept in the respective department to which he/she belongs.*
4. *Confidential works performed by teachers will not be published in the newsletter but will be kept as records.*

The meeting ended with a vote of thanks to and from the Coordinator.



(Dr. Jayanta Saud)
Co-ordinator, IQAC