

Minutes of IQAC Meeting held on 30/04/2019

A meeting of members of the IQAC of the college is held on 30/04/2019 at Library Committee Room.

Member Present:

1. Dr. Jitu Buragohain, Principal, Dibru College
2. Dr. Jayanta Saud, Coordinator, IQAC, Dibru College
3. Dr. Maitreyee Mayuree Sharma, Asst. Coordinator, IQAC
4. Dr. Poresh Boruah, Adviser & Rtd. Principal, Dibru College
5. Shri Pranab Paul, Adviser
6. Dr. Jaswant Singh, Adviser
7. Shri Chandra Gupta Borah, Vice Principal
8. Dr. Adity Baruah, Member
9. Shri Dibya J Gogoi, Member
10. Shri Darshan Deka, G S, DCSU

The convenor of the meeting, at the outset called the meeting to order and placed before the members the agenda of the meeting.

Item No. 1: Confirmation of the minutes of the last IQAC meeting.

The Minutes of the last IQAC meeting has read out and confirmed and signed by the convenor.

Item No. 2: Workshop on CBCS & Formation of UG-CBCS Committee

IQAC, Dibru College will organise a One-Day Orientation Programme on Choice Based Credit System (CBCS) to be introduced at the under-graduate level under Dibrugarh University from the academic session 2019-20.

A UG-CBCS board will be formed in the college to look into the matters relating to CBCS in the college. The Board will be headed by the Vice Principal of the college and all the HoDs will be its members. Co-ordinator and assistant co-ordinator of the IQAC will also be member of the Board. Further, Shri Pranab Pail and Dr. Jaswant Singh, Adviser of the IQAC will also be member of the Board.

Item No. 3: NAAC sponsored National Seminar

The theme for the NAAC sponsored National seminar 2019-20 will be finalised soon.

Item No. 4: Computerised Student Feedback

Students Satisfactory Survey (Students Feedback) from the 2nd semester and 4th semester will be computerised from the session 2019-20. The survey from the 6th semester will be done manually this year and will be computerised from the next academic session.

Item No. 5: Others

- a) Feedback will also be collected from alumni and guardians.
- b) Registration fees of the faculty members presenting papers in National/International Seminars outside the State and in International Seminar within the State will be reimbursed on submission of the valid receipt of registration.
- c) SEED MONEY will be adjusted for promotion of research among the faculty members. Rs. 50,000 will be provided to the science stream and Rs. 40,000 each to the Arts and the Commerce stream for this purpose.
- d) Voting for the Dibru College Students Union 2019-20 will be computerised.
- e) IQAC will bring out an edited book of the selected papers presented in the NAAC sponsored National Seminar on 'Digital Initiatives for Quality Enhancement of Higher Educational Institutions (HEIs)' held on 29 – 30 January 2019.
- f) Teachers Academic Diaries and Students Mentoring Diaries are to be submitted to IQAC by the faculty members on or before 5th August 2019 for verification.

The meeting ended with a vote of thanks to and from the Coordinator.

(Dr. Jayanta Saud)
Co-ordinator, IQAC