

Minutes of IQAC Meeting held on 27/10/2018

A meeting of members of the IQAC of the college is held on 27/10/2018 at Library Committee Room.

Member Present:

1. Dr. Jitu Buragohain, Principal, Dibru College
2. Dr. Jayanta Saud, Coordinator, IQAC, Dibru College
3. Dr. Maitreyee Mayuree Sharma, Asst. Coordinator, IQAC
4. Dr. Poresh Boruah, Adviser & Rtd. Principal, Dibru College
5. Shri Pranab Paul, Adviser
6. Dr. Jaswant Singh, Adviser
7. Dr. Adity Baruah, Member
8. Shri Lohit Deka, Member
9. Shri Mridul Sharma, Member
10. Shri Dibya J Gogoi, Member
11. Shri Darshan Deka, G S, DCSU

The convenor of the meeting, at the outset called the meeting to order and placed before the members the agenda of the meeting.

Item No. 1: Confirmation of the minutes of the last IQAC meeting.

The Minutes of the last IQAC meeting has read out and confirmed and signed by the convenor.

Item No. 2: Discussion on Workshop on Intellectual Property Rights (IPR)

Item No. 3: Plan for January – June 2019

The following are the programmes planned for January – June 2019:

- a) Arrange a meeting with the teachers of each department and make them aware of the new mechanism of NAAC assessment which came into effect from July 2017. Special emphasis should be given to encourage faculty to undertake research activities.
- b) Alumni Association should be registered and a bank account should be opened in the name of Dibru College Alumni Association.

- c) Alumni Association Committee should be re-constituted. A dedicated team comprising of faculty members and an office assistant should devote time to maintain the data base of the alumni and also association among the alumni.
- d) An extra section on the activities of Alumni should be introduced and included along with UDAYAAN, the newsletter of the college and distributed among the alumni.
- e) Guardian meetings should be organised by each department in each semester.
- f) Placement Cell should be strengthened. Departments may establish tie-ups with private or public organisations for internship or training etc. to increase the employability of the students.
- g) Identify areas like Hindi, Sanskrit, Buddhism students etc. where government is putting thrust on and apply for projects in these areas.
- h) Introduce Diploma Courses in the college on 'Anchoring in Radio, Television, etc' and 'ITI related courses for Electrician and Plumbers'.
- i) Encourage students to write to the editor of various newspapers about their feelings on various activities and events that take place in the College.
- j) Prashar Bharati, Dibrugarh has expressed willingness to highlight the main activities of the college through a documentary to be telecast on national television. The college administration will decide the activities that it wishes to be highlighted.

Item No. 4: Introduction of New Certificate/Diploma Programme.

Item No. 5: Others

The meeting ended with a vote of thanks to and from the Coordinator.

(Dr. Jayanta Saud)
Co-ordinator, IQAC