



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

FD Diary No. 4256
Dated: 12.02.2021

F. No.6-492/2018(TG)

Dated: February, 2021

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

15 FEB 2021

Subject: Release of Grants-in-aid to Principal, Dibrugarh H.S. Kanoi Commerce College, Dibrugarh, District Dirugarh, Assam for the year 2020-2021 under Travel Grant Scheme (Plan).

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.1,65,708/- (Rupees One lakh sixty five thousand seven hundred eight only) as Travel Grant reimbursement to The Principal, Dibrugarh H.S. Kanoi Commerce College, Dibrugarh, District Dirugarh, Assam in respect of Dr. Ipsita Bhattacharyya, Assistant Professor, Department of Sociology to visit Canada from 15th-21st July, 2018 for the 2020-2021 (Plan) expenditure incurred during 2020-2021.

Name of the Item	Head of Account	Grant now being Sanctioned	Grant already Sanctioned	Total Grant
Reimbursement of Travel Grant	3(D) 31	1,65,708/-	--	1,65,708/-

1. The sanctioned amount is debitable to 3(D) 31 and is valid for payment during the financial year 2020-2021 only.
2. The University/Institution shall ensure that all the payment of approved items to the beneficiary/vendors shall be made only through the Expenditure Advance Transfer (EAT) Module of PFMS.
3. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to The Principal, Dibrugarh H.S. Kanoi Commerce College, Dibrugarh, District Dirugarh, Assam through Electronic mode as per the following details:
 - a. Details (Name & Address) of Account Holder : The Principal, Dibrugarh H.S. Kanoi Commerce College, Dibrugarh, District Dirugarh, Assam
 - b. Account No: 20695020753
 - c. Name & address of Bank branch: Allahabad Bank, Dibrugarh Main Branch, H.S. Road, Dibrugarh
 - d. MICR Code: 786010002
 - e. IFSC Code: ALLA0210714
 - f. Type of Account: Saving Bank
4. The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/Institution.
5. The University / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
6. The University / Institution may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions/guideline there under from time to time.

Attested

[Signature]
Principal

B.H.S.K Commerce College
DIBRUGARH

[Handwritten Signature]
12/02/2021