



DHSK COMMERCE COLLEGE: DIBRUGARH

2.5.1 Mechanism of Internal and External assessment is transparent and robust in terms of frequency and mode

Response:

The examination committee of the college looks into all the examination related matters, evaluation process and confirms in the meeting recommendations made from the faculties. The students' feedback and the university guidelines are duly considered, discussed and incorporated in the framework of examination related matters. The database of the internal assessment is maintained by the respective departments which provide the final statements of the students to the examination committee for further process. Marks awarded in aggregate of attendance are carried forward to the final marks obtained while totalling the internal assessment score of a student. The departments have continued evaluating students' attendance twice in each semester for many years. The number of attendance of the students is displayed in the college notice board by reporting the students having poor attendance to maintain the regularity in the class. Moreover, the seminar presentation, group discussion, viva-voce and home assignment are also a part of assessment in the performance of the students in semester system. The internal examination contains the various modes given below:

- a) **Theoretical examination:** The departmental teachers in consultation with the HODs set question papers and evaluate answer scripts of various papers.
- b) **Seminar Presentation/assignment:** The students select the topic of seminar and make the presentation in power point slide in smart class room. Alternatively, home assignments are given to the students which are submitted to the respective teachers of the department
- c) **Viva-voce:** The teachers also conduct viva-voce for the students in speciality subjects.

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

The internal examinations of the college are conducted by the examination committee in a systematic manner on specific dates. Immediately, after completion of the exams, the teachers are provided with the answer scripts for the purpose of evaluation within 7 days. The teachers show the answer scripts to the students to maintain transparency in the system. In case of any grievances, the matter is dealt with immediately to settle it. If the students fail to appear for any examination, they are required to write an application to the respective heads of various departments and the concerned department conducts re-examination for those students. During the period 2020-21, internal examinations were held online through Google classroom app. The teachers set the question paper in Google form and the students get their marks after


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Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

submitting it Online. The advantage of this system was that students had almost no grievances and the entire process was time saving.

Presently, the evaluation system has two components continuous internal evaluation (CIE) and end semester examination (ESE). The ratio of weightage is 20 pc and 80 pc for undergraduate programme. The continuous internal evaluation system comprises two in-session examinations and viva/group discussion/ seminar presentation/home assignment of the subject concerned as per the academic calendar of Dibrugarh University. There is a mechanism to select the teachers for conducting the examination (two teachers that is one senior teacher and one junior teacher). They undertake the duties for informing the head of the department and setting of question papers for in-semester examinations. After the evaluation of answer scripts, the marks of the internal assessment are displayed in the notice board by the department concerned so that the students get an opportunity to know their performance as a whole. It provides transparency and accountability to the evaluation process related to in-session examination. Seminar presentation/viva-voce/ home assignment are also included a part of internal evaluation process. The end semester examination is conducted by the Dibrugarh University at the end of each semester. Apart from, the teachers take tutorial and remedial classes for weak students in particular subjects according to their needs.

Link of few examination related documents are given below.

Documents Index	Link
Sessional Examination Notice	https://static.myc.in/uploads/2300/website2/circulars/1662099069_file.jpg https://static.myc.in/uploads/2300/website2/circulars/1570173526_file.pdf
Sessional Exam Routine	https://static.myc.in/uploads/2300/website2/circulars/1661946987_file.jpg
Internal Assessment Notice	https://static.myc.in/uploads/2300/website2/circulars/1681967353_file.docx https://static.myc.in/uploads/2300/website2/circulars/1668683112_file.jpg
Exam Form Fill up Notice	https://static.myc.in/uploads/2300/website2/circulars/1651912281_file.pdf
Admit Card Issue Notice	https://static.myc.in/uploads/2300/website2/circulars/1646212600_file.pdf
Examination Roll Number Displaying Notice	https://static.myc.in/uploads/2300/website2/circulars/1643352404_file.xlsx
Examination Instruction Issued by Dibrugarh University for affiliated colleges	https://static.myc.in/uploads/2300/website2/circulars/1601358111_file.pdf


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DHSK COMMERCE COLLEGE: DIBRUGARH

NOTICE

Date: 30.04.2022

This is for information of all the faculty and students of the college that in view of 1st Sessional Examination, 2022 the classes of B. Com. Morning and Day shift will be held as per the following schedule.

Date	Shift	Time
2.5.2022	Morning	From 6.50 A.M. to 9.50 A.M.
	Day	From 10 A.M. to 1 P.M.
6.5.2022	Morning	From 6.50 A.M. to 9.50 A.M.
	Day	From 10 A.M. to 1 P.M.
7.5.2022	Morning	From 6.50 A.M. to 9.50 A.M.
	Day	From 10 A.M. to 1 P.M.

Sailem Gogoi

Vice-Principal
DHSK Commerce College
Dibrugarh

Sessional Examination Notice

Sushlagarati
Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

Subject... Corporate Accounting

Roll Nos. Present (in order):-

22730 (002, 022, 026, 027, 028, ~~029~~, 034, 059, 060, 061, 076,
079, 080, 081, 122, 123, 126, 136, 137, 138, 140, 141, 143,
144, 146, 147, 182, 217, 218, 242, 246, 280, 291, 300, 304,
319, 386, 397, 424, 426, 430, 457, 483, 484, 497,
498, 509, 510, 511) = 48 ✓

Roll nos. Absent:- 22730019, 22730030 = 02

Roll Nos. Expelled:-

Remarks if any
Handy
17/05/18

SD
17/5/18

S. S. S. S. S.
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Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

D.H.S.K. Commerce College::Dibrugarh
B.Com 2nd Semester Examination, 2018

Log Book

ROOM NO- 8 (Second Floor)

BACK

11/5/2018

<u>2nd Sem</u>	<u>2nd Sem</u>	<u>2nd Sem</u>	<u>2nd Sem</u>	<u>2nd Sem</u>	<u>2nd Sem</u>
22730007	22730054	22730077	22730244	22730346	22730399
22730018	22730059	22730080	22730246	22730374	22730400
22730019	22730061	22730092	22730290	22730376	22730406
22730025	22730066	22730126	22730306	22730380	22730411
22730029	22730069	22730146	22730320	22730386	22730415
22730038	22730070	22730147	22730332	22730390	22730426
22730043	22730076	22730183	22730333	22730392	22730430
				22730393	22730434
				22730397	22730456

Back- Reg: 48

Sushovantra
Principal & OC

B. Com 2nd Semester Examination, 2018
DHSK Commerce College

Sushovantra
Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

D.H.S.K. COMMERCE COLLEGE, DIBRUGARH
2nd In-Sem. Examination, 2017

ROOM- NO. 4

Date: 15/11/2017

Subject: Business Statistics

Roll Nos. Present (in order):- 79, 80, 81, 82, 83, 84, 85, 86, 87,
~~88~~, 89, 90, 91, 92, 93, 94, 95, 96, 97, 100, 101, 102,
103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113,
115, 116, 117, 118, 119, 120, 121, 123, 124, 125, 126,
127, 128, 129, 130, 131, 132, 133, 134, 135, 136,
137, 139, 140, 141, 142.

Roll Nos absent :- 88, 98, 99, 114, 122, 139.

Total student present in Room no 4 = 58 ✓
Total student absent in Room no 4 = 06.

Sushagorabi
Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

LOG BOOK
COM 2nd SEMESTER EXAMINATION, 2018
ROOM- NO. 8

Date: 11/05/18..... Shift: MORNING.....

Subject: BUSINESS ECONOMICS.....

Roll Nos. Present (in order):- 22730 (007, 018, 019, 025, 029, 038, 043, 059, 061, 066, 069, 070, 076, 077, 080, 092, 126, 146, 147, 244, 246, 290, 306, 320, 332, 333, 346, 374, 376, 380, 386, 390, 392, 393, 397, 399, 400, 406, 411, 415, 426, 430, 434, 456) = 44 (Present)
02 (Absent).

⇒ ⇒ Total = 46.
Absent = 02.
Present = 44.

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DHSK COMMERCE COLLEGE: DIBRUGARH

ROOM NO. _____

Date: 09.09.2017..... Shift: MORNING.....

Subject: AFAC, P.M.T.G.

Roll Nos. Present (in order):-

AFAC - 01, 03, 04, 05, 06, 09, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 26, 27, 28, 33, 34, 35, 40, 44, 46, 50, 55, 56, 57, 60, 63, 64 = 32

P.M.T.G. - 02, 07, 08, 15, 21, 24, 25, 29, 30, 31, 32, 36, 38, 39, 41, 42, 43, 45, 47, 48, 49, 51, 53, 54, 58, 59, 61, 62 = 28

Total Present = 32 + 28 = 60

Total Absent = 4

Roll nos. Absent:- 22, 23, 37, 52 = (4)

Roll Nos. Expelled:-

Remarks if any:-

[Handwritten signatures and dates]

[Signature]
Principal
D.H.S.K. Commerce College
Dibrugarh




DHSK COMMERCE COLLEGE: DIBRUGARH

1st IN-SEM EXAMINATION, 2020
B.COM 2ND SEMESTER
ROOM NO- 1

Roll No	Roll No	Roll No	Roll No	Roll No	Roll No
1	2	11	12	22	23
3	4	13	14	25	26
5	6	15	17	28	30
7	8	18	19	31	32
9	10	20	21	34	35

TOTAL- 30


Principal SOC,
1st In-Sem Examination, 2020
DHSK Commerce College


Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

DHSK COMMERCE COLLEGE, DIBRUGARH B.COM. 4th SEMESTER EXAMINATION 2020 (BACK)

Date :- 08.12.2020

ROOM NO- HALL-I		Subject-COAC		Afternoon	
Roll No	Roll No	Roll No	Roll No	Roll No	Roll No
10630014 ✓	X	10630093	X	X	10630350
X	10630017	X	10630207	10630355	X
10630036	X	10630232	X	X	10630356 ✓
X	10630038	X	10630248 ✓	10630359	X
10630039	X	10630253 ✓	X	X	10630370
X	10630041	X	10630266 ✓	10630379	X
10630045	X	10630272 ✓	X	X	10630404 ✓
X	10630055 ✓	X	10630273	10630415	X
10630065	X	10630275	X	X	10630439
X	10630066 ✓	X	10630284 ✓	10630440 ✓	X
10630083 ✓	X	10630317 ✓	X	X	10630442
X	10630084	X	10630342		

TOTAL- 35

S. S. S. S.
Principal & OC,
B.Com 4th Semester Examination, 2020(Back)
D.H.S.K. Commerce College,
Dibrugarh.

S. S. S. S.
Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

DHSK COMMERCE COLLEGE-DIBRUGARH B.COM. 4th SEMESTER EXAMINATION 2020 (BACK)

Date :- 08.12.2020

ROOM NO- HALL-I		Subject-COAC		Afternoon	
Roll No	Roll No	Roll No	Roll No	Roll No	Roll No
10630014 ✓	X	10630093	X	X	10630350
X	10630017	X	10630207	10630355	X
10630036	X	10630232	X	X	10630356 ✓
X	10630038	X	10630248 ✓	10630359	X
10630039	X	10630253 ✓	X	X	10630370
X	10630041	X	10630266 ✓	10630379	X
10630045	X	10630272 ✓	X	X	10630404 ✓
X	10630055 ✓	X	10630273	10630415	X
10630065	X	10630275	X	X	10630439
X	10630066 ✓	X	10630284 ✓	10630440 ✓	X
10630083 ✓	X	10630317 #	X	X	10630442
X	10630084	X	10630342		

TOTAL- 35

Indrajit
Principal & OC,
B.Com 4th Semester Examination, 2020(Back)
DHSK Commerce College,
Dibrugarh.

Indrajit
Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

B. COM 3rd SEMESTER EXAMINATION, 2021 (MARCH)-2022
DHSK COMMERCE COLLEGE : DIBRUGARH
SEAT PLAN

		<u>ROOM NO- 1</u>		<u>14.03.2022</u>	
<u>ROLLNO</u>	<u>ROLLNO</u>	<u>ROLLNO</u>	<u>ROLLNO</u>	<u>ROLLNO</u>	<u>ROLLNO</u>
23630001	23630011	23630021	23630031	23630041	23630051
23630002	23630012	23630022	23630032	23630042	23630052
23630003	23630013	23630023	23630033	23630043	23630053
23630004	23630014	23630024	23630034	23630044	23630054
23630005	23630015	23630025	23630035	23630045	23630055
23630006	23630016	23630026	23630036	23630046	23630056
23630007	23630017	23630027	23630037	23630047	23630057
23630008	23630018	23630028	23630038	23630048	23630058
23630009	23630019	23630029	23630039	23630049	23630059
23630010	23630020	23630030	23630040	23630050	23630060

TOTAL-60


Principal & O/C
DHSK Commerce College, Dibrugarh


Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

B. COM 3rd SEMESTER EXAMINATION, 2021 (MARCH)-2022
DHSK COMMERCE COLLEGE: : DIBRUGARH

SEAT PLAN

ROOM NO- 1

14.03.2022

ROLL NO	ROLL NO	ROLL NO	ROLL NO	ROLL NO	ROLL NO
23630001	23630011	23630021	23630031	23630041	23630051
23630002	23630012	23630022	23630032	23630042	23630052
23630003	23630013	23630023	23630033	23630043	23630053
23630004	23630014	23630024	23630034	23630044	23630054
23630005	23630015	23630025	23630035	23630045	23630055
23630006	23630016	23630026	23630036	23630046	23630056
23630007	23630017	23630027	23630037	23630047	23630057
23630008	23630018	23630028	23630038	23630048	23630058
23630009	23630019	23630029	23630039	23630049	23630059
23630010	23630020	23630030	23630040	23630050	23630060

TOTAL=60


Principal & O/C
DHSK Commerce College, Dibrugarh


Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

B. COM 6TH SEMESTER EXAMINATION, 2022 (CBCS)
DHSK COMMERCE COLLEGE
ROOM NO- 1 (Ground Floor)

				30.06.2022	
Roll No	Roll No	Roll No	Roll No	Roll No	Roll No
13330001	13330011	13330021	13330031	13330041	13330051
13330002	13330012	13330022	13330032	13330042	13330052
13330003	13330013	13330023	13330033	13330043	13330053
13330004	13330014	13330024	13330034	13330044	13330054
13330005	13330015	13330025	13330035	13330045	13330055
13330006	13330016	13330026	13330036	13330046	13330056
13330007	13330017	13330027	13330037	13330047	13330057
13330008	13330018	13330028	13330038	13330048	13330058
13330009	13330019	13330029	13330039	13330049	13330059
13330010	13330020	13330030	13330040	13330050	13330060

6TH SEM: 60

S. S. S. S.
Principal & OC
B.Com 6th Semester Examination, 2022
DHSK Commerce College

S. S. S. S.
Principal
D.H.S.K. Commerce College
Dibrugarh



DHSK COMMERCE COLLEGE: DIBRUGARH

D.H.S.K. COMMERCE COLLEGE :: DIBRUGARH
LOG BOOK
B Com 6th Sem. EXAMINATION, 20-22
ROOM NO: 01
DATE: 30/06/2022 SHIFT: Afternoon
SUBJECT: Auditing
Roll Nos. Present (in order) :-
(133300), 01, 02, 03, 04, 05, 06, 07, 08, 09, 10,
11, 12, 13, 14, 15, 16, 17, 18, 19, 20,
21, 22, 23, 24, 25, 26, 27, 28, 29, 30,
31, 32, 33, 34, 35, 36, 37, 38, 39, 40,
41, 42, 43, 44, 45, 46, 47, 48, 49, 50,
51, 52, 53, 54, 55, 56, 57, 58, 59, 60.
60
Total Present = 60 ✓

S. S. S. S. S.
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DHSK COMMERCE COLLEGE: DIBRUGARH

TEMPORARY LEAVE REGISTER: Room No. 4
3rd Sem EXAMINATION, 2021
DATE: 14/3/2022

ROLL NO.	SIGNATURE OF CANDIDATE	TIME OF EXIT	TIME OF RETURN	REMARKS
23630016	Animesh Singh	10:01	10:10	
050	Bishal Sonowal	10:12	10:15	
23630029	Anab Nilim Meah	10:15	10:17	
23630060	Douad Saikia	10:20	10:25	
23630025	Sanjay Datta	10:25	10:25	
23630037	Arun D. Dey	10:23	10:26	
23630041	Bhaskar Kalita	10:30	10:31	
23630022	Anandh Das	10:33	10:34	
23630024	Anup Raj Konwar	10:34	10:39	
23630026	Anupul Datta	10:40	10:42	
2630058	Chinabon Rajbhar	10:45	10:50	
2630057	Chinanjib Sonowal	10:50	10:55	
2630059	David Patra	10:52	10:53	
2630092	Bishal Sonowal	11:09	11:12	
26300009	Anshu Sarma	11:12	11:15	
2363008 2363008	Anshu Sarma	11:21	11:22	
2630055	Chandan Verma	11:22	11:25	
2630047	Bishal Anand	11:29	11:31	
2630013 2630013	Anshu Khanna	11:45	11:47	
16/3/22				
039	Bhargab Goswami	9:25	9:26	
057	Chinanjib Sonowal	9:40	9:46	
201	Anab Nilim	9:43	9:47	

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Principal
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