

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
D.H.S.K. COMMERCE COLLEGE: DIBRUGARH

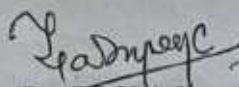
Date: 01.08.2018

**NOTICE**


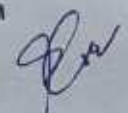
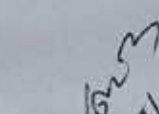
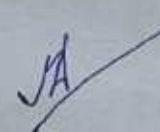
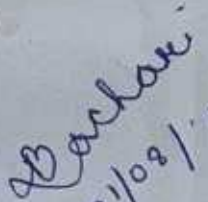
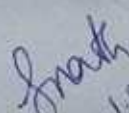
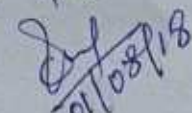
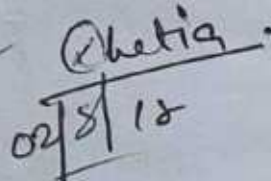


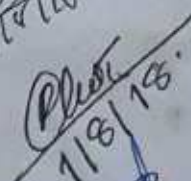

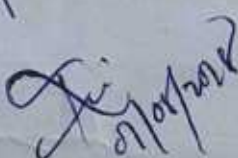
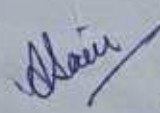
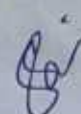

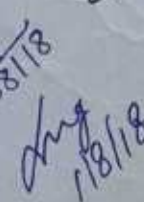
**Urgent Meeting on 02.08.2018**

All the esteemed Colleague, Librarian, Office Staff, Members of different Cells/Committees and Members of Students Union are hereby informed that NAAC Peer Team will visit our College during 6<sup>th</sup> -7<sup>th</sup> September, 2018. Therefore, an urgent meeting has been convened by the Principal and IQAC on 2<sup>nd</sup> August, 2018 in Room No. 1 at 03.00 pm to discuss and finalize various matters in this connection with our preparation to face the forthcoming of NAAC Peer Team visit.

So, all respected members of the College family are requested to be present in the same.

  
(Dr. TP Upadhyaya)  
Coordinator, IQAC  
DHSK Commerce College

  
(Dr. KM Bhagawati)  
Principal  
DHSK Commerce College

 K. Gupta  
 Ra  
 J. P. Singh  
01/08/18  
 VA  
 Dashari  
01/08/18  
 Smith  
18/08/18  
 Jyoti  
01/08/18  
 Chetia  
02/8/18  
 Anand  
 Chs  
11/8/18  
 P. Singh  
1/8/18  
 M. Singh  
 J. Singh  
01/08/2018  
 Shain  
 S. Singh  
 B. Singh  
 A. Singh  
18/8/18

IQAC Meeting with Faculty, office staff, librarian and Members of Students Union on 02/8/2018 in Room No. 1 at 3 PM

A meeting is being convened by the Principal and IQAC today i.e. on 2nd August, 2018 at 3:00 pm in Room No. 1. The meeting is chaired by the respected Principal Dr. KM Bhagawati and objectives of the meeting is explained by the IQAC Co-ordinator Dr. TP Upadhyaya. The chairman opined that in view of the proposed NAAC team visit to the college, the honourable Governing Body has constituted the following committees in order to carry on the process of NAAC Peer Team visit smoothly.

1. Reception Committee :

- (a) Ms. Amita Barua → Convener
- (b) Dr. Ipsita Bhattacharyya, (f) Dr. Tulika Maitak
- (c) Mr. K. Haloi
- (d) Ms. B. Phukan
- (e) Ms. Ankita Jain (b) (g) Mr. Bijesh Sonar

2. Venue / Stage Management Cell

- (a) Prof. P. Rajbongshi → Convener
- (b) Prof. SR Doley (e) Akram Khan
- (c) Mr. S. Bharamdaj (f) Prof SDP Sahu
- (d) Mr. Anut Sarker (g) Mr. Ankita Das

(3) Transportation & Accommodation Cell

- (a) Dr. KM Bhagawati → Convener
- (b) Dr. TP Upadhyaya
- (c) Dr. S. Nath
- (d) Dr. J. Konwar

(4) Alumni Co-ordinating Committee

- (a) Prof. Saiten Gogoi
- (b) Dr. J. Konwar - Convener
- (c) Dr. J. Gogoi (e) Mr. SR Doley
- (d) Prof. B. Kachari (f) Ms. Ankit Sarker
- (g) Ms. Krishna Chatterji

(5) Guardian Co-ordinating Committee

- (a) Dr. B. Bhagawati → Convener
- (b) Prof. P. Das
- (c) Dr. J. Gogoi
- (d) Prof. N. Dutta
- (e) Mr. P. Konwar (b) B. Halung

Principal  
DMS Commerce College  
Dibrugarh

(6) Students Co-ordinating Committee

- (a) Prof. P. Rajbongshi
- (b) Dr. S. Nath
- (c) Prof. K. Haloi - Convener
- (d) Prof. Prasanta Gogoi
- (e) Ms. Yasmin Khatoon (f) Mr. Dipankar Chetia
- (g) All members of Students Union.
- (h) Ms. Deepali Kalita, (i) Ms. Pranab Syoti Konwar

(7) Food Committee

- (a) Prof. Sailem Gogoi - Convener
- (b) Dr. Chitra Roy
- (c) Ms. SS Gogoi
- (d) Prof B. Kachari
- (e) Ms. Padma Chetia
- (f) Mr. Anind Saikia
- (g) Ms. Dolly Gogoi

(8) IT Cell:

- (a) Prof. Lukeu Morang
- (b) Dr. MK Das - Convener
- (c) Ms. S. Bansal
- (d) Mr. Raju Baruah
- (e) Mr. Saurav

(9) Office Co-ordinating Committee:

- (a) Prof. P. Rajbongshi.
- (b) Ms. P. Chutia - Convener
- (c) Ms. MB Bhowmick
- (d) Mr. S. Roy
- (e) Mr. Manoj Hanlique.

(10) Cultural Programme Committee

- |                           |                      |
|---------------------------|----------------------|
| Prof. S. Gogoi - Convener | Dr. B. Bhaganwathi   |
| Dr. S. Nath               | Prof. N. Dutta       |
| Ms. MB Bhowmick           | Mr. S. Roy           |
| Mr. Lukeu Baruah          | Ms. Arjuna Borpujari |

Members Present in The IQAC Meeting Held  
on 02/08/2018 in Room No. 1

SL NO	Name	Signature
1.	Dr. KM Bhagawati	
2.	Prof. P. Rajbongshi	
3.	Prof. P. Das	
4.	Dr. B. Bhagawati	
5.	Prof. S. Gogoi	
6.	Dr. TP Upadhyay	
7.	Prof. K. Haloi	
8.	Ms. B. Lalung	
9.	Dr. J. Gogoi	
10.	Dr. J. Bhattacharyya	
11.	Dr. C. Roy	
12.	Prof. B. Kachau	
13.	Anita Barua	
13.	S. R. Doley	
15.		
16.	Uintu Kr. Das	
17.	Lekha Morang	
18.	Dipankar Chelia	
19.	Amit Sarkar	
20.	Pranab Jyoti Konwar	
21.	Krishna Chetri	
22.	Luku Banuah	
23.	Jewo Konwar	
24.	Sangeeta S. Sema	
25.	Padma Chetri	
26.	Prema Chulia	
27.	Anwit Saintra	

Convener, IQAC  
DHSK Commerce College  
Dibrugarh

Principal  
DHSK Commerce College  
Dibrugarh

Date  
02/08/2018

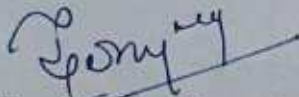
## NOTICE

All esteemed Colleagues, Non - teaching staff, Library staff and members of Students Union are hereby informed that an urgent meeting will be held on 28.09.2018 (Friday) at 11.00 am to discuss and review the result of NAAC and other important issues relating to preparation of AQAR (2017-18) etc.

Therefore all members are requested to be present in the same.

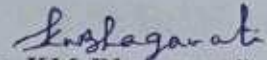
Venue: Teachers Commion Room

Time: 11.00 am



(Dr. TP Upadhyaya)  
Coordinator, IQAC

DHSK Commerce College  
DHSK Commerce College  
Dibrugarh



(Dr. KM Bhagawati)  
Principal

DHSK Commerce College

IQAC Meeting with Teaching, Non-Teaching and Library Staff on 28.9.2018 in Teachers Common Room

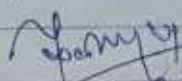
A meeting of IQAC with Teaching, Non-Teaching and Library Staff was held on 28.9.2018 in Teachers Common Room to discuss and review the result of assessment and accreditation given by NAAC. The meeting also discussed the matter of preparation of AQR: 2018-19 at the earliest.

The meeting was presided over by honorable principal Sir Dr. KM Bhagawati and expressed satisfaction on the result of NAAC. The IQAC Co-ordinator Dr. T.P. Upadhyaya give a presentation on the institutional grade sheet and Criteria-wise marks secured by the college in details. It has been observed by some members that inspite of significant effort, the college secure very poor marks in some criterias. The Co-ordinator also explained that because of certain limitations, we could not attain the expected grade.

The principal then requested all the members present to learn from the mistake and make necessary improvement in different criterias so that we could attain better result in the next AA process in 2022.

The meeting resolves to undertake some important initiatives as per the ~~IQAC~~ NAAC Peer Team recommendation for the overall improvement of the institutions so as to secure a good rank in the coming days.

The meeting ended with the vote of thanks proposed by IQAC Co-ordinator, Dr. T.P. Upadhyaya.

  
28.9.2018  
Dr. T.P. Upadhyaya  
DMSA Commerce College  
Dibrugarh

  
Principal  
DMSA Commerce College  
Dibrugarh

Members Present in The IQAC meeting held on 28.9.18  
in Teachers Common Room at 11:00 AM

Sl. No.	Name	Signature.
1.	Kharindaa Misra Bhagawati	Scbhagawati
2.	Pulim Kalyani	
3.	Jyoti Gogoi.	
4.	Sangeeta Sensus Gogoi	
5.	Lalita Mattach	
6.	Sarita Gogoi	
7.	Bhupesh Bhagawati	
8.	Spita Bhattacharya	
9.	Satya Ranjan Doley	
10.	Charati Lalum	
11.	Manu Kr. Das	
12.	Prasanta Das	
13.	Luku Morang	
14.	Polly Beggi	
15.	Sucita Das	
16.	Bendita Phukan	
17.	Ankita Das	
18.	Sweta Bansal	
19.	Keshabananda Haloi	
20.	Chitra Roy	
21.	Bani Kachari	
22.	20/2/2018	
23.	Dipankar Chetia	
24.	Bruna Chutia	
25.	Dr. Susma Nath	
26.	Palma Chetia	
27.	Maitreyee B. Showmik	
28.	J. Konwar	
28.	Dr. TP Upadhyaya	

28/9/2018  
DMSK Commerce College  
Dibrugarh

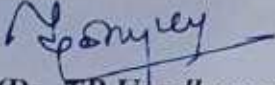
Scbhagawati  
DMSK Commerce College  
Dibrugarh

## NOTICE

All the esteemed Members of AQAR Committee are hereby informed that an urgent meeting of AQAR Committee has been convened on 18.12.2018 (Tuesday) at 1.00 pm to finalize and submission of AQAR (2017-18). Recently we have received a letter from NAAC urging for submission of AQAR: 2017-18 by 31.12.2018.

Therefore all members are requested to be present in the same.

Venue: IQAC Room  
Time: 1.00 PM

  
(Dr. TP Upadhyaya)  
Coordinator, IQAC  
DHSK Commerce College  
Convener, IQAC  
DHSK Commerce College  
Dibrugarh

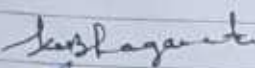

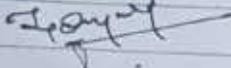
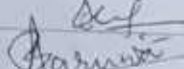
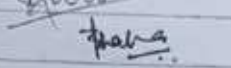
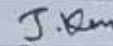
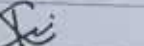

  
(Dr. KM Bhagawati)  
Principal  
DHSK Commerce College  
Principal  
DHSK Commerce College  
Dibrugarh

Notice for circulation to:

1. Dr. Chitra Roy Joint Convener, AQAR Committee
2. Dr. Ipsita Bhattacharyya Joint Convener, AQAR Committee
3. Prof. Pulin Rajbongshi
4. Dr. Bhupesh Bhagawati
5. Prof. B. Kachari
6. Dr. Jacob Konwar
7. Ms. Anita Baruwa
8. Prof. L. Morang
9. Prof. K. Haloi



Members present in the meeting held on  
18.12.2018 in the IQAC room at 1.00 pm.

S. No.	Name	Signature
1	DR. K.M. Bhagawati	
2	DR. B. Bhagawati	
3	DR. T. P. Upadhyaya	
4	DR. C. Roy.	
5	Ms. A. Barua	
6	DR. D. Bhattacharyya	
7	DR. J. Konwar	
8	MR. K. Haloi	

An urgent meeting of the AQAR Committee has been held to-day (i.e. 18.12.2018) at 1.00 pm at IQAC room. The meeting is chaired by respected principal Sir, Dr. KM Bhagawati. The IQAC Co-ordinator explained the objectives of the meeting. The meeting discussed in details various issues relating to the early submission of AQAR-2017-18. The AQAR Committee is requested to finalize the AQAR of 2017-18 by 21st December, 2018.

The house resolve to complete the process of finalizing the AQAR: 2017-18 at the earliest and IQAC co-ordinator is requested to take necessary action for the submission of AQAR to NAAC well in time and also to upload in college website.

The meeting ended with the vote of thanks proposed by IQAC co-ordinator.

  
18.12.2018  
Coordinator, IQAC  
DHSK Commerce College  
Dibrugarh

  
Principal  
DHSK Commerce College  
Dibrugarh

# NOTICE

29.4.2019

This is for information of the following respected Teachers, Office Staff and Librarian that as per the direction of Honorable Governing Body of DHSK Commerce College, following Cells have been re-constituted for realizing the goals of quality enhancement and sustenance as well as to develop a system for conscious, consistent and catalytic improvement in the overall performance of our institutions.

Therefore, you all are cordially requested to organize your Cell and initiate the activities of your criteria as per latest NAAC – SSR guidelines so that we can submit the online AQAR 2018-19 in time. Your valuable presence in this Cell will ensure timely, efficient and progressive performance of academic and administrative activities of the institution.

## Conveners & members of Criteria wise Cells for SSR & AQAR: 2018-19

Criteria	Convener	Members
1. Curricular Aspects Cell (90)	Dr. B. Bhagawati	Prof. Anita Baruwa Prof. Bharati Lalung Mr. Raju Baruah
2. Teaching-learning and Evaluation Cell (330)	Dr. TP Upadhyaya	Dr. I. Bhattacharyya Dr. Kasturi Saikia <i>BS</i>
3. Research, Innovations and Extension Cell (115)	Dr. SR Doley	Dr. Swapna Nath Dr. Chitra Roy <i>PS</i> Mr. A. Saikia
4. Infrastructure & Learning Resources Cell (100)	Prof. S. Gogoi	Dr. Joydev Gogoi Ms. SS Gogoi Ms. Prema Chutia
5. Student Support and Progression Cell (125)	Dr. J. Konwar	Prof. Luku Morang Prof. K. Haloi <i>SH</i> Prof. Prasenjit Gogoi Ms. MB Bhowmick
6. Governance, Leadership & Management Cell (91)	Prof. B. Kachari	Prof. P. Das Dr. MK Das Mr. Subrata Roy
7. Institutional Values & Best Practices Cell (100)	Prof. N. Dutta	Dr. Tulika Mattack Dr. Ajit Goswami Ms Padma Chetia



*Bhagawati*  
(Dr. KM Bhagawati)

Principal  
DHSK Commerce College  
Dibrugarh

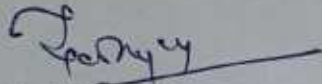
**D.H.S.K. COMMERCE COLLEGE: DIBRUGARH**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**NOTICE**

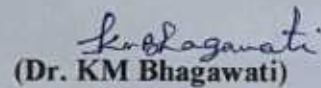
**Sub: IQAC Meeting on 02.05.2019**

The following esteemed Colleague and office Staff are hereby informed that an urgent meeting of Curricular Aspect Cell and Teaching Learning Evaluation Cell has been convened on 2<sup>nd</sup> May, 2019 (Thursday) in Principals Chamber at 11.00 am to discuss some very urgent and important issues.

So, the respected members are requested to be present in the same.



(Dr. TP Upadhyaya)  
Coordinator, IQAC  
DHSK Commerce College



(Dr. KM Bhagawati)  
Principal  
DHSK Commerce College

Principal  
DHSK Commerce College  
Dibrugarh

Members to be present:

Dr. B. Bhagawati

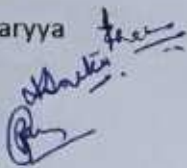
Prof. Anita Baruwa

Prof. Bharati Lalung

Dr. Ipsita Bhattacharyya

Dr. Kasturi Saikia

Mr. Raju Baruah



Proceedings of the meeting of 'Curricular Aspect Cell and Teaching Learning Evaluation Cell' held on 2-5-2019 at 11:00 am

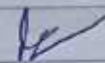
An urgent meeting of two important cells - 'Curricular Aspect Cell' and Teaching Learning Evaluation Cell' has been convened today, on 2nd May, 2019 at 11:00 am in Principal's Chamber. The meeting is chaired by respected Principal of the college Dr. KM Bhagawati. By explaining the objectives of the meeting, LGAC Co-ordinator Dr. TP Upadhyaya said that as per the direction of Honorable Governing body of DHR Commerce College, the existing different Criteria-wise Cells have been re-constituted for the achievement of goals of quality enhancement and improvement of overall performance of our institutions. Accordingly the meeting has been called to inform the respected members of the Cells regarding latest changes in the process of submission of online AQAA with effect from 2018-19 as well as other development after NAAC Team visit in 2018.

The following members were present in the meeting;

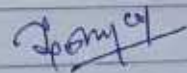
1. Dr. KM Bhagawati

Signature  
K. Bhagawati

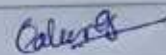
2. Dr. B. Bhagawati



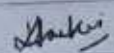
3. Dr. TP Upadhyaya



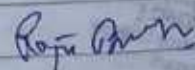
4. Prof. B. Lalung

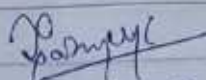


5. Dr. K. Saikia



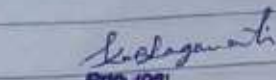
6. Aley Raju Baruah.





21/5/2019

Principal, DHR Commerce College, Dibrugarh

  
Principal  
DHR Commerce College  
Dibrugarh

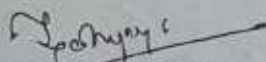
**D.H.S.K. COMMERCE COLLEGE: DIBRUGARH**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

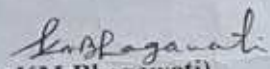
**NOTICE**

**Sub: IQAC Meeting on 03.05.2019**

The following esteemed Colleague, Librarian and Office Staff are hereby informed that an urgent meeting of **Research, Innovation & Extension Cell** and **Infrastructure & Learning Resources Cell** has been convened on 3<sup>rd</sup> May, 2019 (Friday) in Principals Chamber at 11.00 am to discuss some very urgent and important issues.

So, the respected members are requested to be present in the same.

  
(Dr. TP Upadhyaya)  
Coordinator, IQAC  
DHSK Commerce College

  
(Dr. KM Bhagawati)  
Principal  
DHSK Commerce College

Principal  
DHSK Commerce College  
Dibrugarh

Members to be present:

Prof. Sallen Gogoi

Dr. S. Nath

Dr. C. Roy

Dr. SR Doley

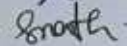
Dr. J. Gogoi


Ms. SS Gogoi


Ms. P. Chutia

Ms. A. Saikia



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Proceedings of Research, Innovation & Extension Cell and Infrastructure & Learning Resource Cell held on 3-5-2019 at 11:30 am

A meeting of Research, Innovation & Extension Cell and Infrastructure & Learning Resource Cell was held today i.e. on 3rd May, 2019 in GB room. The meeting was chaired by Principal, Dr. KM Bhagawati and objectives of the meeting is explained by IQAC Co-ordinator Dr. TP Upadhyaya. Dr. Upadhyaya explained to the house that Criteria-wise various Cells have been reconstituted as per the direction of honorable Governing body of the College with the objective of achieving goals of quality education and enhancement of overall performance of the college. All the respected members were informed about the criteria-wise Cells functions and responsibilities and are requested to work for the updation of data/information as per A&AR requirement, w.e.f. 2017-18.

Member present.

Signature  
Ink Bhagawati

1. Dr. KM Bhagawati

KM

2. Prof. Sailem Gogoi

Sailem

3. Dr. TP Upadhyaya

TP

4. Dr. S. Nath

S Nath

5. Dr. SR Doley

SR

6. Dr. J. Gogoi

J

7. Ms. SS Gogoi

SS

8. Ms. P. Chutia

P

9. Dr. C. Roy

C

10. A. Saikia

A

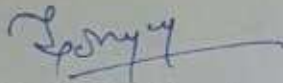
**D.H.S.K. COMMERCE COLLEGE: DIBRUGARH**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**NOTICE**

**Sub: IQAC Meeting on 06.05.2019**

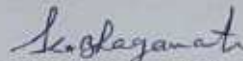
*The following esteemed Colleague and office Staff are hereby informed that an urgent meeting of Student Support & Progression Cell has been convened on 6<sup>th</sup> May, 2019 (Monday) in Computer Room at 11.30 am to discuss some very urgent and important issues.*

*So, the respected members are requested to be present in the same.*



**(Dr. TP Upadhyaya)**  
Coordinator, IQAC  
DHSK Commerce College

*Convener, IQAC*  
DHSK Commerce College  
Dibrugarh



**(Dr. KM Bhagawati)**  
Principal  
DHSK Commerce College

*Principal*  
DHSK Commerce College  
Dibrugarh

**Members to be present:**

1. Dr. J. Konwar
2. Prof. Luku Morang
3. Prof. K. Haloi
4. Prof. Prasenjit Gogoi
5. Ms. MB Bhowmick

*TK*  
*03/5/19*  
*ding*

*J*  
*3.5.19*

*P*  
*3.5.19*

*MB*  
*3.5.19*

IQAC Meeting with Students Support & Progression Cell on 6/5/2019 at 11:30 am in Computer Room

A meeting of Student Support & Progression Cell was convened today (i.e. on 6/5/2019) in Computer room. The meeting was chaired by respected Principal, Dr. K.M. Bhagawati and welcome address and object of the meeting is given by IQAC Co-ordinator Dr. T.P. Upadhyaya. Dr. T.P. Upadhyaya explained to the house that as per the direction of honorable Governing body of the college, criteria-wise cell have been re-constituted with the objective of achieving goals of quality education and enhancement of overall performance of the institution.

All the respected members of Student Support & Progression Cell have been apprised of the functions of the cell. Their responsibilities toward the IQAC and are requested to work for the updation of data/information for the urgent submission of AQAR to NAAC as per latest guidelines.

All the respected members assured the house that they would provide all necessary co-operation in this regard. The IQAC Co-ordinator then handed over the register to the Convener of the cell Dr. J. Sonwar.

The meeting ended with the vote of thanks extended by IQAC Co-ordinator Dr. T.P. Upadhyaya.

  
Convener IQAC  
DHSK Commerce College  
Dibrugarh

  
Principal  
DHSK Commerce College  
Dibrugarh



Members Present

1. Dr. KM Bhaganati
2. Dr. TP Upadhyaya
3. Dr. J. Konwar
4. Prof. Loken Moxang
5. Prof. K. Haloi
6. Ms. MB Bhowmick

Bhaganati

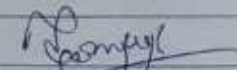
Upadhyaya

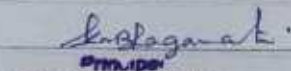
J. Konwar  
06/5/19

Moxang

K. Haloi  
06/5/19

Bhowmick  
6/5/19

  
Convenor, IQAD  
DHSK Commerce College  
Dibrugarh

  
Principal  
DHSK Commerce College  
Dibrugarh

**D.H.S.K. COMMERCE COLLEGE: DIBRUGARH**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

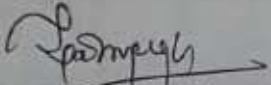
9.5.2019

**NOTICE**

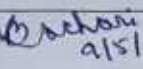

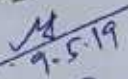
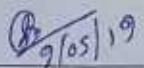
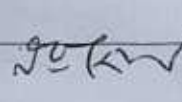
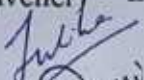
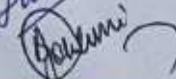
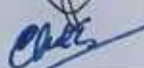
**Sub: IQAC Meeting on 13.05.2019**

The following esteemed Colleague and Office Staff are hereby informed that an urgent joint - meeting of **Governance, Leadership & Management Cell and Institutional Values & Best Practices Cell** has been convened on 13<sup>th</sup> May, 2019 (Monday) in IQAC Room at 11.00 am to discuss some very urgent and important issues.

So, all the respected members of the Cells are requested to be present in the same.

  
(Dr. TP Upadhyaya)  
Coordinator, IQAC  
DHSK Commerce College  
Convenor, IQAC  
DHSK Commerce College  
Dibrugarh

  
(Dr. KM Bhagawati)  
Principal  
DHSK Commerce College

Members	
Governance, Leadership & Management Cell	Prof. (Ms). B. Kachari (Convener)  21/5/19
	Prof. P. Das 
	Dr. MK Das  9.5.19
	Mr. Subrata Roy  9/05/19
Institutional Values & Best Practices Cell	Prof. N. Dutta, (Convener)  10/05/19
	Dr. Tulika Mattack 
	Dr. Ajit Goswami 
	Ms. Padma Chetia 

IQAC Meeting with Governance, Leadership & Management Cell and Institutional Values & Best Practices Cell on 13.5.2019 at 11:00 am in IQAC office.

An urgent meeting of the two important cells, i.e. Governance, Leadership & Management Cell and Institutional Values and Best practices cell was convened on 13th May 2019 in IQAC office at 11:00 am to discuss some very urgent matters regarding online submission of AQAR. The meeting was chaired by Principal, Dr. KM Bhagawate and IQAC Co-ordinator Dr. T.P. Upadhyaya explained the objectives of the meeting.

The meeting discussed in detail about various points concerning these two criteria as per latest NAAC AQAR guidelines. The Co-ordinator then handed over two nos. of registers to Prof. Bani Kachari, Convener of Governance, Leadership and Management Cell and Prof. N. Dutta, Convener of Institutional Values & Best practices Cell. The members are requested to verify all information carefully before submission and to submit the registers at the earliest.

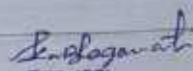
#### Action Taken Report:-

1. The Chairperson of IQAC, Dr. KM Bhagawate has requested all the members of the cells to make necessary arrangement for updating various points/parameters of the criteria.

2. The members present in the meeting put forward their views on various aspects of Governance, Leadership and Management Cell and Institutional Values and Best Practices Cell. The convener-members were requested to maintain the documents properly about their cells activities.

The meeting ended with the vote of thanks offered by IQAC Co-ordinator Dr. T.P. Upadhyaya.

  
Convener, IQAC  
DMSK Commerce College  
Dibrugarh

  
DMSK Commerce College  
Dibrugarh

Members Present

1. Dr. KM Bhagawati
2. Dr. TP Upadhyaya
3. Prof. N. Dutta
4. Dr. T. Maitak
5. Prof. B. Kachari
6. Mr. S. Roy
7. Ms. Padma Chetia
8. AJIT GOSWAMI

Subbagant  
13/5/19

Tomy  
13/5/19

20/05/19

Teta

Bachan

B  
13/05/19

Devi  
13/5/19

Arjun  
13/5/19

Subbagant  
B.A. 1st year  
DMSK Commerce College  
Dibrugarh

Tomy  
Convener, ICAC  
DMSK Commerce College  
Dibrugarh

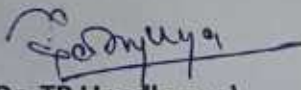
**D.H.S.K. COMMERCE COLLEGE: DIBRUGARH  
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

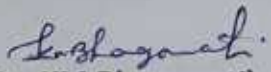
**Notice of IQAC Meeting**

**01.6.2019**

All the esteemed members of the Internal Quality Assurance Cell (IQAC), DHSK Commerce College are hereby informed that an IQAC Meeting is scheduled to be held on 7<sup>th</sup> June, 2019 (Friday) at 2.30 pm in IQAC Office.

Therefore, all the respected members are requested <sup>to</sup> make it convenient to attend the meeting.

  
**(Dr. TP Upadhyaya)**  
Coordinator, IQAC  
Convener, IQAC  
DHSK Commerce College  
Dibrugarh

  
**(Dr. KM Bhagawati)**  
Principal  
DHSK Commerce College

  
DHSK Commerce College  
Dibrugarh

Copy for circulation to :

1. Prof. P. Das
2. Dr. B. Bhagawati
3. Prof. S. Gogoi
4. Mr. N. Dutta
5. Dr. J. Gogoi
6. Dr. J. Konwar
7. Dr. Nirmal Kr. Sahewalla
8. Dr. Kumud Chandra Goswami
9. Dr. Chimun Kumar Nath
10. Mr. Dhruvorshi Padmanav Sen
11. Mr. Anup Kr. Gupta



# D. H. S. K. COMMERCE COLLEGE

P.O. DIBRUGARH (ASSAM) Pin - 786 001

Website :- www.dhskcommercecollege.edu.in; e-mail : dhskcomcol@gmail.com; ☎: (0373) 2321653  
Mailing Address : D.H.S.K. Commerce College, K. C. Gogoi Path, Dibrugarh - 786001

## MINUTES OF IQAC MEETING

A meeting of IQAC, DHSK Commerce College, was held on June 07, 2019 at 02:30 pm in GB Meeting Room of the College with the following agenda:

1. Taking of chair and welcome address by the Principal
2. Objectives of the meeting by IQAC Coordinator Dr. TP Upadhyaya
3. Approval and confirmation of the minutes of previous IQAC meeting
4. Review of NAAC Peer Team Report 2018
5. Discussion on the quality initiatives to be undertaken by IQAC for 2019-20
6. Any other matter with the permission of the Chair
7. Vote of Thanks

Following members were present for the meeting

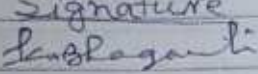

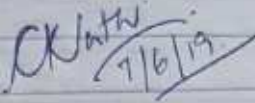


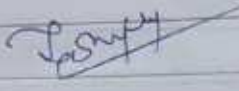
SL No	Name	Designation	IQAC Designation
1.	Dr. KM Bhagawati	Principal	Chairperson
2.	Mr. P. Das	Vice – Principal & HOD, Economics	Member from Management
3.	Dr. TP Upadhyaya	Associate Professor	IQAC Coordinator
4.	Mr. S. Gogoi	Associate Prof. & HOD, Accountancy	Teacher Member
5.	Dr. J. Gogoi	Assistant Prof. & HOD, Managemnet	Teacher Member
6.	Dr. J. Konwar	Assistant Professor	Assistant Coordinator
7.	Dr. K. Goswami	Professor, Dibrugarh University	Nominee from Parent
8.	Dr. CK Nath	Associate Professor, Dibrugarh University	Alumni Member
9.	Mr. DP Sen	Advocate, Dibrugarh	Nominee from Local Society
10.	Mr. Anup Kr Gupta	Student	Student Member

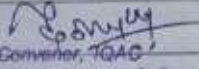
1. Dr. KM Bhagawati, Principal has welcomed all the members with brief introduction of each person and presented agenda of the meeting. He explained the role and importance of the Internal Quality Assurance cell (IQAC) and affirmed the purpose of formation of the new composition to the previous Quality Assurance Committee.
2. IQAC Coordinator emphasize the importance of the IQAC team representing all strata of the society and accentuate to plan and execute the processes in order to meet the Vision of the College and augment the name and fame of the College. He also suggested adding the College Librarian in the IQAC.
3. IQAC coordinator placed the minutes of last IQAC meeting and the house passed the same
4. Detailed discussion was held regarding NAAC peer tem visit to our College on 6-7<sup>th</sup> Sept, 2018, where IQAC coordinator explained in details about the criteria – wise performance and member's expressed satisfaction over the NAAC grading.
5. IQAC coordinator briefed the members with the activities and initiative undertaken by the College during 2018-19. Further discussions were held on issues such as organizing orientation programme on CBCS on 30.5.2019, organizing national level workshop on Intellectual Property right on 22<sup>nd</sup> June 2019, initiating startup by students etc.
6. Dr. CK Nath suggested to activate the work to be done by different cells
7. Mr. D.P. Sen suggested increasing the frequencies of IQAC meeting in future.
8. Prof. K Goswami suggested to celebrate the College foundation day with day long programme
9. The meeting ended with vote of thanks proposed by Dr. J. Konwar, Assistant Coordinator, IQAC

Dr. TP Upadhyaya  
Coordinator IQAC  
DHSK Commerce College  
Dibrugarh

Dr. KM Bhagawati  
Principal  
DHSK Commerce College  
Dibrugarh

IQAC Members Present in the meeting hold on 7.6.2019  
at 2:30 pm in IQAC office, DHSK Commerce College,

- | Name                   | Signature  |
|------------------------|--|
| 1. Dr. KM Bhagawati    |    |
| 2. Prof. P. Das        |    |
| 3. Prof. K. Goswami    | K. Goswami<br>7/6/19   |
| 4. Dr. C.K. Nath       |    |
| 5. Mr. S. Gogoi        |   |
| 6. Dr. J. Gogoi        |   |
| 7. Mr. D. P. Sew.      | D. P. Sew.   |
| 8. Dr. T. P. Upadhyaya |  |
| 9. Dr. J. Konwar       | J. Konwar<br>7/6/19  |
| 10. Mr. Anup Kr. Gupta | Anup Gupta   |

  
Converter, IQAC  
DHSK Commerce College  
Dibrugarh

  
Principal  
DHSK Commerce College  
Dibrugarh

**D.H.S.K. COMMERCE COLLEGE: DIBRUGARH**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**NOTICE:**

**Date: 14.6.2019**

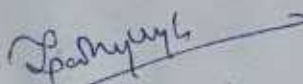
**Sub: IQAC Meeting with Teaching, Library & Non-Teaching Staff**

All the esteemed Colleague, Librarian and Office staff are hereby informed that an urgent meeting has been convened by IQAC on 15<sup>th</sup> June, 2019 (Saturday) in Teachers Common room at 3.30 pm to discuss the following agenda.

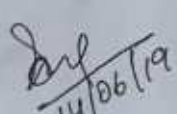
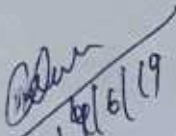


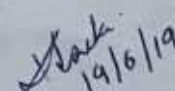
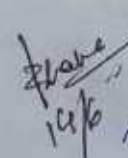



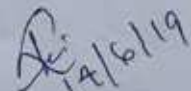

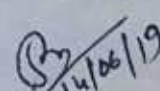
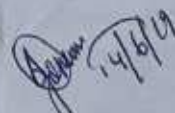
Therefore, all respected members are requested to be present in the same.

Agenda:

1. Discussion on the progress made by various Cells for online AQAR submission in July
2. Discussion on ensuing Workshop on IPR
3. Discussion regarding students support & progression, student's feedback etc.
4. Academic matter
5. Any other matter

  
(Dr. TP Upadhyaya)  
Coordinator, IQAC  
DHSK Commerce College  
Convener, IQAC  
DHSK Commerce College  
Dibrugarh

  
(Dr. KM Bhagawati)  
Principal  
DHSK Commerce College  
Dibrugarh

 14/06/19  
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IQAC Meeting with Teaching, Library and Non-Teaching Staff on 15<sup>th</sup> June 2019 in Teachers Common Room.

A meeting of IQAC, DHSK Commerce College was held to-day i.e. on 15/6/2019 in Teachers Common room with the following agenda.

1. To discuss on the progress made by different criteria-wise cells for online AQAR submission (2018-19)
2. To discuss on organizing national workshop on IPR
3. To discuss on students feedback collection
4. Academic and other matters.

The meeting was presided over by Principal, DR K.M. Bhagawati.

Actions taken/Not taken

1. The house discussed in details about the activities/ initiatives undertaken by various criteria-wise cells so that online submission of AQAR can be done in due time. All the members/ conveners present in the meeting assured the house that all necessary work would be done in this respect.
2. The house decided to organise the one day national level workshop on Intellectual Property Right under the aegis of Research, Innovation and Extension Cell of IQAC.
3. The house decided to invite NEHU Professor Dr. Chintamani Rout and DU Professor Dr. Pankaj Das as resource person for the national workshop on IPR.
4. The house decided that students feedback forms which have been collected from students will be analysed properly.
5. The house also suggested to organise orientation Programme for 1<sup>st</sup> Semester Students of B.Com immediately after reopening of the college.
6. The meeting ended with the vote of thanks proposed by IQAC co-ordinators.

Members Present: Meeting on 15/6/2019:

1. Inslaganati
2. ~~Tommy~~  
15/6/2019
3. S.R. Doley
4. ~~Tommy~~
5. ~~S~~
6. Lung
7. Dey
8. ~~Pat~~
9. ~~Sci 15/6/19~~
10. ~~Clark~~ 15/6/19.
11. ~~Calung~~ 15/6/19
12. ~~Ajit Goswami~~
13. ~~Pat~~
14. ~~P~~

~~Tommy~~  
Convenor, IQAC  
DHSK Commerce College  
Dibrugarh

Inslaganati  
Principal  
DHSK Commerce College  
Dibrugarh